

**TMEA REGION XIV  
MARIACHI DIVISION**



A Subsidiary of the  
**Texas Music Educators Association**  
Region 14 – Band Division

# **Mariachi Director's Handbook 2009-2010**

Revised 10/30/09

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## REGION XIV MARIACHI DIVISION



### CONTENTS

- I. Mission Statement/Goals
- II. Region Mariachi Chairman Duties
  - A. Auditions
  - B. Clinic/Concert
- III. Region Mariachi Audition Host Duties
- IV. Mariachi Director Duties
  - A. Auditions & Clinic/Concert
- V. Audition Information
- VI. Audition Procedure
  - A. Middle School
  - B. High School
- VII. Entry Form
- VIII. Clinic & Concert Performance Regulations Form

## REGION XIV MARIACHI DIVISION



### **Mission**

Our mission is to enrich the lives of our diverse citizenry by promoting the educational enhancement of the Mariachi Music art form through performance and competitions. We are committed to preserving the cultural traditions of the “Mariachi” and to help students succeed musically, academically and socially. We will offer a concert with musical and artistic excellence that will entertain, educate and engage the audience.

### **Goals**

- To provide professional growth opportunities
- To encourage interaction among music education professionals
- To foster public support for music in schools
- To offer quality musical experiences for students
- To cultivate universal appreciation and lifetime involvement in music
- To develop and maintain productive working relationships with other professionals

## REGION XIV MARIACHI DIVISION



### **Region Mariachi Chairman Duties**

#### **Auditions**

1. Assign judging panels for each section. All panels must have at least 3 judges, preferably 5.
2. Supply all forms, in sufficient numbers, for the administration and execution of a successful audition. This includes folders for judges and monitors.
3. Chair the Directors meeting prior to the auditions. There will be a judge's roll call and an explanation of forms and tryout procedures. Be sure to have the forms ready to distribute for the explanation.  
Required forms are the following:
  - Judges score sheet
  - "Audition Procedures" for panel chairman
  - Scratch sheets of paper
  - Copies of the audition music (for judges & monitors)
4. Enforce audition rules and handle any infractions and/or conflicts as they arise.
5. Obtain a roster of students, listed by chair order, for the purpose of printing a program. Find a sponsor to help in the printing of the program.
6. Be sure to collect the "Performance Regulations form" for all students that make the All-Region Mariachi from the Mariachi Director prior to handing out music folders.
7. Place a copy of the Clinic/Concert schedule in each student's folder.
8. Have a sign in and check out list. Sign in is to assure that all directors are present for their judging assignments and to hand out any necessary materials. Check out is to ensure that all directors pick up their folders, and turn in the "Performance Regulations Form", ect.

## REGION XIV MARIACHI DIVISION



### **Region Mariachi Chairman Duties**

#### ***Clinic/Concert***

1. See that the necessary contracts and forms are filled out relative to sites for the clinics and concert. Be sure the sites are available prior to the recommendation at the Fall Meeting.
2. Hire clinicians for the All-Region Mariachi concert. See the needs of the clinicians (i.e. transportation, lodging, materials, etc.) are met.
3. Arrange for the public address system to be available on both days of the event.
4. Arrange for a company to record the All-Region Mariachi Concert. Be sure the region approves such company.
5. Be sure to have the All-Region Mariachi Concert program available for distribution.
6. Order the Region Mariachi patches and contact any people (T-shirts, plaques, pictures, etc.) deemed necessary for a successful concert prior to the event. Try to have everything arranged by December 1st.
7. Check attendance for the clinics and concert. The rules outlined in the "Performance Regulations Form" will be adhered to.

## REGION XIV MARIACHI DIVISION



### Region Mariachi Audition Host Duties

1. Provide classrooms for the auditions to take place. The rooms are to be distributed as follows:
  - a.) Violin
  - b.) Flute
  - c.) Trumpet
  - d.) Armonía (Guitar & Vihuela auditions will be separate but will use same room)
  - e.) Guitarron
  - f.) Harp
  - g.) Male Vocals
  - h.) Female Vocals
- As a result of the amount of entries this is subject to change at the Chairman's discretion
2. Provide 2 student monitors for each room and instruct them on the audition procedures. Be sure to have audition music in the monitor's folder. These procedures include:
  - a.) Attendance and letter assignment information
  - b.) Set up for each room (music stands, barrier wall, etc.)
  - c.) Judges chair set up
  - d.) Sign In Sheets
  - e.) Other information deemed necessary
3. Provide a room to be used as the contest office and a room for the Chairman to assemble and distribute the All-Region music folders.
4. Obtain any necessary forms from the Mariachi Division chairman relative to the auditions and make copies as needed to run the contest smoothly.

## REGION XIV MARIACHI DIVISION



### Mariachi Director Duties

1. All directors must be present at the auditions for the judging assignments. Judges are responsible for providing a replacement to the Region chairman if they cannot fulfill their obligation to judge at the auditions.
2. Directors should screen the students they are bringing to the tryouts and eliminate those that are insufficiently prepared to save time.
3. Director should have their students understand the tryout procedures and any requests sent out by the “Audition Host” relative to the care of their campus, etc., before the students arrive at the tryout site.
4. Directors must abide by the following entry procedure:
  - a.) Use the entry form provided in this handbook to enter your students. Entries may be submitted online, if applicable. Be specific regarding the instrument (i.e., guitar or vihuela). Double-check your entries. No changes will be made after totals have been announced.
  - b.) Present a current TMEA card or a copy of same. If for some reason a card cannot be presented, membership can be verified with the State office, provided the Region Mariachi Chairman is notified in advance of the problem.
  - c.) Fees must be paid at the time of entry. Checks are to be made payable to:  
TMEA Region XIV Band Division
  - d.) Deadline for entries and fees is exactly two weeks prior to the audition date.
  - e.) If a middle school student chooses to audition for the high school groups he/she will not be allowed to audition in the middle school auditions.
5. Directors should bring calculators to the auditions to avoid addition errors during judging. **ERRORS CAN RESULT IN STUDENTS BEING RANKED INCORRECTLY AND MAY PREVENT PROMPT POSTING OF AUDITION RESULTS.**
6. Each student auditioning for the All-Region Mariachi will be responsible for signing a copy, and getting parent signatures, of the “Performance Regulations Form”. The director is to take these signed forms to the auditions. Should the student be admitted to the mariachi, the director will submit that form to the Chairman when music folders are issued. This form is found in section VIII of this handbook. Copies of this form must be made and distributed to students by the director at their campus prior to the audition date. **THIS FORM WILL NOT BE AVAILABLE AT THE AUDITION SITE.**

## REGION XIV MARIACHI DIVISION



### MS Audition Information

1. The All-Region Middle School Mariachi will consist of one group consisting of the following instrumentation:

2 - Flutes	2 - Guitarrones
6 - Violins	1 - Harp
4 - Trumpets	2 - Male Vocalists
2 - Vihuelas	2 - Female Vocalists
2 - Guitars	

**Totaling 23 students per group**

#### 2. Audition Information

Site: Cigarroa H.S. Laredo, TX

Date: December 01, 2009

Time: 5:00 pm (Directors Meeting)  
5:30 pm (Auditions)

**\*Please be on time as starting late will only prolong the auditions.**

#### 3. Entry Deadline

Monday, November 23, 2009

Email entries to: [fborrego@unitedisd.org](mailto:fborrego@unitedisd.org)

Mail fees to: Lyndon B. Johnson HS

Attn: Fidel Borrego III, *Mariachi Division Chairman*

5626 Cielito Lindo Blvd.

Laredo, TX 78046

Entry Fee: \$10.00 per student

Make checks payable to: **Region XIV – Band Division**

**\*\*Reminder\*\* Audition results will become final ONE HOUR after the last section to complete the audition is finished.**

## REGION XIV MARIACHI DIVISION



### **M.S. Audition Procedures**

1. Students shall be registered by the assigned deadline and will audition in only ONE category.
2. Each student will be randomly assigned an audition letter/number by computer.
3. All students will be seated in the audition room while the other students audition.
4. Every effort shall and will be made to ensure the anonymity of all students from the judging panel. Anonymity is Vital! (Screens will be used).
5. All students will play from the same location in the room. A chair and music stand will be provided at this location for the performing contestant. The student may stand or sit, so long as he/she performs from that location.
6. Judges should hear a least 50% of each selection listed for performance.
7. The contestant should be seated in the room alphabetically by audition letter/number and will perform in the following order:

#### *Violin, Flute, & Trumpet*

- Round 1: Top to bottom – 2 Scales (One Octave)
- Round 2: 1/3 down to bottom, top to 1/3 down – Selection #1
- Round 3: 2/3 down to bottom, top to 2/3 down – Selection #2

#### *Armonia (vihuela & guitar, harp)*

- Round 1: 1/3 down to bottom, top to 1/3 down – Selection #1
- Round 2: 1/3 down to bottom, top to 1/3 down – Selection #2
- Round 3: 2/3 down to bottom, top to 2/3 down – Selection #3

#### *Vocalists*

- Round 1: Top to bottom – Selection #1
- Round 2: Top to bottom – Selection #2

8. Students in the “ready chair” will be permitted to warm up for no more than 5 seconds. However, warm-up shall consist of the selection’s first note ONLY. Students will be permitted a group warm-up after every fifth person has audition. There are no restrictions on what the students may play during the group warm-up.

9. All judges’ forms will be collected by panel chairperson and turned into the contest office where final results will be tabulated. All results will be final 1 hour after the last section has been complete. Judges shall verify each others tabulations.

## REGION XIV MARIACHI DIVISION



### **HS Audition Information**

1. The All-Region Mariachi High School Mariachi will consist of two groups consisting of the following instrumentation:

2 - Flutes	2 - Guitarrones
6 - Violins	1 - Harp
3 - Trumpets	2 - Male Vocalists
2 - Vihuelas	2 - Female Vocalists
2 - Guitars	

***Totaling 22 students per group***

### 2. Audition Information

Site: Cigarroa H.S. Laredo, TX

Date: January 21, 2010

Time: 5:00 pm (Directors Meeting)

5:30 pm (Auditions)

**\*Please be on time as starting late will only prolong the auditions.**

### 3. Entry Deadline

Monday, January 11, 2010

Email entries to: [fborrego@unitedisd.org](mailto:fborrego@unitedisd.org)

Mail fees to: Lyndon B. Johnson HS

Attn: Fidel Borrego III, *Mariachi Division Chairman*

5626 Cielito Lindo Blvd.

Laredo, TX 78046

Entry Fee: \$10.00 per student

Make checks payable to: **Region XIV – Band Division**

**\*\*Reminder\*\* Audition results will become final ONE HOUR after the last section to complete the audition is finished.**

## REGION XIV MARIACHI DIVISION



### H.S. Audition Procedures

1. Students shall be registered by the assigned deadline and will audition in only one category.
2. Each student will be randomly assigned an audition letter/number by computer.
3. All students will be seated in the audition room while the other students audition.
4. Every effort shall and will be made to ensure the anonymity of all students from the judging panel. Anonymity is Vital! (Screens will be used).
5. All students will play from the same location in the room. A chair and music stand will be provided at this location for the performing contestant. The student may stand or sit, so long as he/she performs from that location.
6. Judges should hear a least 50% of each selection listed for performance.
7. The contestant should be seated in the room alphabetically by audition letter/number and will perform in the following order: **All scales and lyrics should be memorized. Harp scales will be played with two hands simultaneously.**

#### Violin, Flute, Trumpet, Guitarron, & Harp

Round 1: Top to bottom – 1 major & 1 minor scale (judges preference), & Selection #1

Round 2: 1/3 down to bottom, top to 1/3 down – Selection #2

Round 3: 2/3 down to bottom, top to 2/3 down – Selection #3

#### Armonia (vihuela & guitar)

Round 1: Top to bottom – Major chord progressions (Exer. #1) and minor chord Progression (Exer. #2)

Round 2: 1/3 down to bottom, top to 1/3 down – Selection #2

Round 3: 2/3 down to bottom, top to 2/3 down – Selection #3

#### Vocalists

Round 1: Top to bottom – Selection #1

Round 2: 1/3 down to bottom, top to 1/3 down – Selection #2

Round 3: 2/3 down to bottom, top to 2/3 down – Selection #3

8. Students in the “ready chair” will be permitted to warm up for no more than 5 seconds. However, warm-up shall consist of the selection’s first note ONLY. Students will be permitted a group warm-up after every fifth person has audition. There are no restrictions on what the students may play during the group warm-up.

9. All judges’ forms will be collected by panel chairperson and turned into the contest office where final results will be tabulated. All results will be final 1 hour after the last section has been complete. Judges shall verify each others tabulations.

# TMEA All-Region 14 Mariachi Entry Form

Director Name & TMEA Membership # \_\_\_\_\_

School \_\_\_\_\_ City \_\_\_\_\_

	<b>Instrument</b> List by "Like" Instruments	<b>Student Name</b> Alphabetically (by Last Name)	<b>Grade</b>
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

1. Entries must be postmarked by the deadline date.

2 The entry fee must be paid before student is allowed to audition. If student makes the Region Mariachi he/she must attend the Region Clinic and Concert.

Total Entries \_\_\_\_ x \$10.00 = \$\_\_\_\_\_ / Mail entry and fees (payable to Region XIV –Band Division) to:

*Lyndon B. Johnson HS  
Attn: Fidel Borrego III, Mariachi Division Chairman  
5626 Cielito Lindo Blvd  
Laredo TX 78046*

List any Director available to judge and their preference

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

# Region XIV Mariachi Clinic/Concert Performance Regulations

*Return the lower section (Statement of Acknowledgement) to your director before the Region Mariachi Clinic and Concert. Keep the upper portion for your reference.*

## **Region Mariachi Candidate,**

Before the beginning of the clinic on Friday, you and your parent/guardian will be required to read these regulations and sign a statement attesting to the fact that you have read and understood them.

### **Regulations**

1. If I am chosen for the Region Mariachi, I understand that I will be required to attend a two day rehearsal/clinic, which includes that mandatory Saturday afternoon rehearsal, two of the three other rehearsals (one excused absence allowed) and the Saturday evening concert.
2. I also understand that if I have an unexcused absence from any rehearsal or the concert, I will forfeit my right to the Region Mariachi Patch.

### **Excused Absences**

1. Severe personal illness accompanied by a note from your doctor.
2. Family emergency or death accompanied by a letter from parent/guardian.
3. A school sponsored UIL or other TEA approved organization event which your school administrator and your director feel is more important for you to attend accompanied by a letter from both.
4. College entrance tests (SAT, ACT, etc.). These are administered several times a year and you should schedule or reschedule them so as not to conflict with the Region Mariachi Clinic/Concert. If, however, your school administrator feels it would be impossible for you to take the exams on another date, you may be excused from the Saturday morning rehearsal only. You must bring a letter from your school administrator attesting to the fact.

**The Region Mariachi Clinics & Concerts will be held on Friday, March 26, 2010 from 4:00 pm - 9:00pm and on Saturday March 27, 2010 from 9:00am - 6:00pm at Kingsville, TX**

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### **Statement of Acknowledgement**

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School \_\_\_\_\_ Instrument \_\_\_\_\_

We have read the above Region Mariachi regulations and agree to abide by them in order to receive the Region Mariachi Patch.

\_\_\_\_\_  
**Student Name (PRINT)**

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Parent/Guardian Name (PRINT)**

\_\_\_\_\_  
**Parent/Guardian Signature**

\_\_\_\_\_  
**Date**